



CITY OF NEW HOLSTEIN COMMON COUNCIL AGENDA

Date/Time: **Wednesday, February 19, 2014 at 7:00 p.m.**
Location: **City Hall, 2110 Washington St, New Holstein, WI 53061**

Mayor: Dianne Reese

Members: Robert Bosma, Wally Dudzinske, Rosalie Fromm, Jerry Hallstrom,
Ron Karrels, Ken Draheim, Fran Schmitz, Gene Woelfel

Cassandra Langenfeld, City Clerk

Email: clangenfeld@wppienergy.org
City Website: www.ci.newholstein.wi.gov

Phone: 920.898.5766
FAX: 920.898.5879

1. **Meeting called to order by presiding officer.**
2. **Was the meeting properly announced?**
3. **Roll call.**
4. **Pledge of Allegiance to the Flag.**
5. **Approve the agenda.**
6. **Correction and Approval of the January 15, 2014 Common Council Meeting Minutes.**
7. **Receiving of Visitors.** Members of the public are welcome to address the Common Council. Individuals wishing to speak on an item (whether on the agenda or not) must sign in prior to the start of the meeting, state the subject of their business and may speak during the Receiving of Visitors segment of the meeting. This segment is placed early in the agenda so that the public may make their comments prior to any discussion or action by the Common Council. Individual comments are limited to no more than three minutes each. The Receiving of Visitors section is limited to a total of 15 minutes. The Common Council may suspend this rule if deemed necessary. Once the public input segment ends there will be no additional discussion from the audience. Personnel issues and injurious comments about individuals will not be allowed and stopped immediately. Note regarding items that are not listed on the agenda: Pursuant to WI Statutes 19.83(2) and 19.84(2), the public may present matters; however, they cannot be discussed or acted upon until specific notice of the subject matter of the proposed action can be given.
8. **Report of Officers and Departments:**
 - A. Municipal Court \$2,927.20; Police Department Petty Cash \$390.50 and Monthly Report.
 - B. Building Inspector: Est. Cost of Building Projects for Permits Issued in January Totaled \$107,000.00.
 - C. Library Receipt Report for January: \$778.55.
9. **Committee Reports and Unfinished Business**
 - A. Finance Committee:
 1. Treasurer's Report as of January 31, 2014.

	Checking Account	Savings	Totals
General Acct.	\$3,084,017.38	-----	\$3,084,017.38
WDF Savings	-----	\$ 232,139.87	\$ 232,139.87
General TIF Acct.	-----	\$ 188,296.95	\$ 188,296.95
Sanitary Sewer Acct.	\$ 274,564.79	\$ 131,350.14	\$ 405,914.93
Electric & Water Acct.	\$ 585,859.52	\$1,622,005.28	\$2,207,864.80

2. **Audit of the Bills.**
- B. **Meeting Minutes:**

Library Board January 13; CDA January 15; Utilities Commission January 28; Utilities & Sanitary Sewer Commission January 28; Board of Public Works February 5; Park, Rec. & Tree Commission February 5; Library Board February 10; HR Committee February 12; Finance February 12; CDA February 13

10. New Business

- A.** Council action on Resolutions Number 1287-1288:
 - 1. Authorizing the Issuance and Sale of Up to \$418,907 Sewer System Revenue Bonds, Series 2014, and Providing for Other Details and Covenants with Respect Thereto.
 - 2. Authorizing the Issuance and Sale of Up to \$716,604 Junior Lien Water System Revenue Bonds, Series 2014, and Providing for Other Details and Covenants with Respect Thereto.
- B.** A motion to adjourn and to reconvene in closed session to consider compensation, investment options and insurance benefits of any public employee, and deliberating or negotiating the purchasing of public properties, and deliberating by the council on unemployment insurance, per Wisconsin State Statute 19.85(1)(c)(e)(ee).
 - 1. Life and AD&D Insurance.
 - 2. EAP program.
 - 3. Real Estate Property Agreement.
 - 4. Unemployment Compensation for Steven Presto.
- C.** A motion to adjourn the closed session and to reconvene in open session.
- D.** Council action, as recommended by the Human Resources Committee on eliminating our Short Term Disability and Life and Accidental Death & Dismemberment Plan with Harleysville and to enroll in the Life and Accidental Death & Dismember Plan offered by UNUM as a City paid benefit to full-time employees.
- E.** Council action, as recommended by the Human Resources Committee on enrolling in the Employee Assistance Program as proposed by ThedaCare as a City funded benefit for full-time employees.
- F.** Council action, as recommended by the Finance Committee, to renew the Real Estate Sale Agreement between the City of New Holstein and Calumet Feeds & Supply, Inc. with an expansion deadline of 2021 and the expansion improvements to total \$100,000.
- G.** Council action on the agent to handle the Employee Funded Retirement Plan through Principal Financial.

- ## O. Miscellaneous Business and Correspondence.

So as to not disturb the meeting, all cell phones must be placed on vibrate and all calls taken outside of the meeting room. Any person wishing to attend who, because of a disability, requires special accommodation, should contact the City Clerk at 920-898-5766 at least 24 hours before the scheduled meeting time so appropriate arrangements can be made. This is a public meeting. As such all members or a majority of the members of the Common Council may be in attendance. While a majority of the Common Council members or the majority of any given City of New Holstein Governmental Committee, Board, or Commission may be present, only the above committee will take official action based on the above agenda.